

**UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA**

VICTORIA JOY GODWIN,

Plaintiff,

V.

SENIOR GARDEN APARTMENTS, *et al.*,

### Defendants.

Case No.: 2:17-cv-02178-MMD-DJA

## ORDER

Pending before the Court is *pro se* Plaintiff Victoria Joy Godwin's Motion to File Electronically (ECF No. 95), filed on September 3, 2020. A *pro se* litigant may request authorization to register as an electronic filer in a specific case. Local Rule IC 2-2(b). The Court will grant the request contingent on the following: Plaintiff must complete the CM/ECF tutorial and Plaintiff must review the Electronic Case Filing Procedures and the Civil Menu E-Filing Categories and Events.<sup>1</sup> Further, Plaintiff must establish a CM/ECF account.

17 IT IS HEREBY ORDERED that Plaintiff Victoria Joy Godwin's Motion to File  
18 Electronically (ECF No. 95) is **granted**.

19 IT IS FURTHER ORDERED that Plaintiff must comply with the following procedures to  
20 activate her CM/ECF account:

21 (1) By September 30, 2020, Plaintiff must file a written certification that she has  
22 completed the CM/ECF tutorial and is familiar with Electronic Filing Procedures,  
23 Best Practices, and the Civil & Criminal Events Menu that are available on the court's  
24 website, [www.nvd.uscourts.gov](http://www.nvd.uscourts.gov). Plaintiff is advised that she is not authorized to file  
25 electronically until this certification is filed with the court within the time frame  
26 specified.

<sup>1</sup> The tutorial, Electronic Case Filing Procedures, and Civil Menu E-Filing Categories and Events can all be found at <https://www.nvd.uscourts.gov/e-filing-permission/>.

(2) After timely filing the certification, Plaintiff must contact the CM/ECF Help Desk at (702) 464-5555 to set up a CM/ECF account.

Dated: September 7, 2020

Daniel J. Albregts  
United States Magistrate Judge